



BLOXHAM SCHOOL VACANCY INFORMATION FOR: **NURSE - CASUAL**

Bloxham School is an independent, co-educational boarding and day school for boys and girls aged 11 to 18 situated in north Oxfordshire. We are proud to boast state-of-the-art facilities for academic work, sport, technology and the arts on a modern, single-site campus. With around 500 students, Bloxham is small enough to ensure that each student receives individual attention, yet large enough to offer every opportunity a school twice its size could deliver. Our flexible approach to boarding responds to the demands of modern family living, with all our students joining us as either boarders, day boarders or day students.



THE VACANCY

Bloxham School is looking to appoint a Casual Nurse (Equivalent to band 5/6 pro-rata depending on experience). The post holder will contribute to the provision of an effective health service to the Bloxham School community who sustain injuries or become unwell whilst at school, ensuring protocols and procedures are adhered to.

Palmer Health Centre provides health care to Bloxham School pupils between the hours of 8am and 7pm 6 days a week, with an on-call service provided by the permanent nursing team at other times. Currently there is a Senior Nurse, two Sisters and two Health Care Assistants in the team, which is supported by the School Medical Officer. The Health Centre runs two doctor's clinics and one physiotherapy clinic each week, as well as nurse-led clinics each day.

The post holder will contribute to the provision of an effective health service to the Bloxham School community who sustain injuries or become unwell whilst at school. They will deliver a responsive, comprehensive health service to pupils, staff and visitors, in line with NMC guidelines and School Policies and procedures. They will work independently within their level of competence, often with the direct support of an HCA and with remote support from the Senior Nurse and School Doctor if needed. The post holder may be expected to manage the Health Centre when on duty.

KEY INFORMATION

Start Date: ASAP

Accountable to: Nurse on duty in the Palmer Medical Centre.

Working Hours: Term Time only. Ad hoc hours as required by Palmer Health Centre to ensure registered nurse cover between hours of 08:00 am to 07:00 pm Monday to Saturday. Shifts may be between 4 to 9 hours duration depending on the service need. Zero-hour contract.

Salary: £20 - 25 per hour, depending on experience.

BENEFITS

- Free parking on site.
- Access at no charge to the School's sporting, swimming and fitness facilities, including gym and tennis courts.
- Strong, supportive staff community with a school counsellor available.
- Opportunities for continuous professional development.



KEY RESPONSIBILITIES

Patient Care and First Aid:

To work independently when assessing needs, planning care and delivering first aid and care to pupils and members of the School community.

To undertake a thorough assessment of accidents and injuries, providing treatment or referring to other agencies as appropriate, keeping Housemasters/Housemistresses and parents up to date.

Treat all individuals with respect and kindness.

Multi-disciplinary liaison:

To work as a valued member of the team liaising with the Senior Nurse and Sisters when on duty for the handover of medical information.

To act as a positive role model, enthusiastic and motivated team member when on duty.

Develop and maintain effective and appropriate working relationship with pupils, staff, teachers, co-workers and parents.

Organisational and Administrative:

Maintain accurate and timely paper and electronic records in line with Health Centre policy.

Respond to and follow up enquiries by post, telephone or email, handing over any issues unresolved.

HOW TO APPLY

To apply for this role please complete the Bloxham School application form. Applications will be assessed upon receipt, and we reserve the right to interview and appoint prior to the closing date.

Therefore, an early application is strongly advised.

For further information please visit the Bloxham School website. If you have any queries, please contact the HR Department on 01295 724379 or at recruitment@bloxhamschool.com.

SAFEGUARDING

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The School may carry out online searches on shortlisted applicants and all applicants will be required to provide details of their online profile, including social media account names/handles, as part of their application.

The safeguarding responsibilities of the post include:

The post holder's responsibility will include promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/ he comes into contact. The post holder will be required to adhere to and ensure compliance with the School's Child Protection Policy at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, s/he must report any concerns to the School's Designated Safeguarding Lead.

The post is exempt from the Rehabilitation of Offenders Act 1974. The School is therefore permitted to ask job applicants to declare all convictions and cautions on a self- declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.